

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, December 9, 2003**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, December 9, 2003, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Durbin, Mr. Spence, Mr. Pons, & Mr. Watson. Absent was Board member Mr. Walker. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

ARB

SIGN #03-042 Colonial Office Equipment/156 Second Street – Monument & Building Mounted Signs – Approved.

ARB #03-093 Boatwright/21 Frenchmens Key – Addition (Porch) – Approved.

ARB #03-095 Hawkins/3 Majesties Mews – Exterior Change (Roof, Siding and Enclose Porch) – Approved.

ARB #03-099 Reichert/29 Frenchmens Key – Addition (Sunroom) – Approved.

Mr. Williams motioned to approve the consent agenda as presented.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Spence, Mr. Pons, Mr. Watson.

Nay: None.

Absent: Mr. Walker.

Abstain: None.

ARCHITECTURAL PRESERVATION DISTRICT

ARB #03-094 Greenleafe Café/765 Scotland Street – Exterior Change (Window Replacement)

The case was tabled because a representative was not present.

**ARB #03-097 Blue Talon Bistro/412 Prince George Street – Addition
and Exterior Changes to Building**

Andy Cronan of Guernsey and Tingle Architects, David Everett, and Adam Steeley were present to discuss the application. Mr. Cronan reviewed the following proposed changes to the former Cheese Shop & Precious Gem building noting the following:

Prince George Street Façade

- Eliminate the former entrance into the Precious Gem and replace with a window that will match the adjacent window.
- Install Terra Cotta colored awnings over the windows and door.
- New awnings will match the shape of awnings previously installed on The Precious Gem unit.

West (Alley) Façade

- Unblock the existing windows so that they function as windows.

South (Parking Lot) Façade

- Addition (813sf) to consist of two elements. The first element will consist of clad brick to match the existing brick with large window openings similar to those on the adjacent buildings. The second element will consist of similar windows between square pilasters, supporting a fascia and a cornice to match the existing brick cornice. Panels will be constructed under the windows similar to those on the existing window at the north end of the west side of the building. The visible portion of the roof for the addition will be clad in slate to match the existing roof. A low slope portion of the roof will serve to accommodate mechanical equipment for the restaurant.

A discussion followed concerning handicap accessibility, brick under the purposed window replacement for the former “Precious Gem” door, and planter boxes on the North and South elevations.

Mr. Williams motioned to approve ARB #03-097 conditioned upon the brick being recessed one-half inch under the window replacing the door on Prince George Street and staff approval of the proposed planter boxes.

Recorded vote on the motion:

Aye: Mr. Durbin, Mr. Williams, Mr. Pons, Mr. Watson.
Nay: None.
Absent: Mr. Walker.
Abstain: Mr. Sandbeck, Mr. Spence.

ARB #03-098 Hampton Inn & Suites/911 Capitol Landing Road – New Hotel

Neil Bhatt and Ratnam Patel presented final plans for a new Hampton Inn and Suites. Mr. Bhatt noted the following changes in response to the results of the conceptual review:

- Added windows, a wood trellis with brick pillars, and more brick to the East elevation thereby providing a less stark appearance on Capitol Landing Road.
- The canopy and columns were changed to brick with the columns having bands matching the bands on the main structure.

Subsequent discussion addressed the following:

- The spacing of the four inch square dentils around the roof. Mr. Bhatt noted the dentils spacing would be four inches to match the width of the dentil.
- The wood dumpster enclosure.
- The location of the mechanical equipment. Mr. Bhatt stated it would be located in the rear of the building, screened and not be visible from Capitol Landing Road.
- The number of vents coming out of the roof. Mr. Bhatt stated that there are a few vents which would be located on the back slope of the roof and not be visible from Capitol Landing Road.
- The brick pillar addition.
- The vestibule wall inserts.
- The exterior light fixtures for the building. It was stated the light fixtures had not been determine.
- The light fixtures in the canopy must be recessed to prevent glare.

Mr. Spence motioned to approve ARB #03-098 conditioned upon the following being submitted for review by the Board when details have been finalized:

- A lighting plan to include the parking lot and building.
- The vestibule having a cap on the East elevation.
- Brick pillars on the porte chere instead of wood.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Spence, Mr. Pons, Mr. Watson.
Nay: None.
Absent: Mr. Walker.
Abstain: None.

ARB #03-096 Med Express/120 Monticello Avenue – Addition and Exterior Changes to Building

Andy Cronan of Guernsey and Tingle Architects, Bob Singley, and Dr. Chan Park were present to discuss final plans for “Med Express” based on comments received during conceptual review. Mr. Cronan noted the amount of stucco had been reduced and reviewed materials, colors and changes to the elevations since conceptual review.

A general discussion followed with Board members noting the improvements made in reducing the amount of stucco and asked the applicant if any exterior light fixtures were proposed for the exterior of the building. Mr. Cronan responded that the exterior light fixtures had not been selected yet.

Mr. Williams motioned to approve ARB #03-096 as amended at the meeting conditioned upon the lighting fixtures on the building being submitted for review and approval by the Architectural Review Board.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Spence, Mr. Pons, Mr. Watson.
Nay: None.
Absent: Mr. Walker.
Abstain: None.

ARB

SIGN #03-041 Shell/1625 Richmond Road – Monument & Canopy Signage

Allison Poteat, Interstate Sign Company, Inc. presented the request for new monument and canopy signage for Shell. Ms. Poteat noted the following:

- Mrs. Murphy informed her that the yellow and reddish orange colors were not on the approved color chart.
- The applicant would like to remove the canopy signage as requested to bring the property in compliance with the City’s ***Design Review Guidelines***.
- The applicant proposes to paint the canopy off-white to match the gable on the building to meet the City’s ***Design Review Guidelines***.

- The applicant would like to keep the proposed corporate colors on the freestanding sign.

Board members noted similar cases involving corporate sign colors wherein externally illuminated signs were approved to meet the City's ***Design Review Guidelines***. Shell's corporate colors would also be acceptable if the monument sign was externally illuminated. The proposed signs attached to the canopy columns were not permitted and would not be considered with this request.

Mr. Williams motioned to approve ARB Sign #03-041 conditioned upon the following:

- The proposed monument sign being externally illuminated and located off the City's right-of-way.
- The signs on the columns were to be excluded.
- As amended at the meeting by the applicant, the signage on the canopy has been removed.
- The canopy being painted off-white to match the gable on the building instead of yellow, red and white as proposed.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Spence, Mr. Pons, Mr. Watson.

Nay: None.

Absent: Mr. Walker.

Abstain: None.

Minutes November 18, 2003

The minutes were approved with one minor correction.

The Annual Report was approved.

There being no further business, the meeting adjourned at 8:53 p.m.

Jason Beck
Zoning Officer